



**CARROLL COUNTY
GENERAL HEALTH DISTRICT**
Healthy People — Safe Communities

**Carroll County General Health District
Minutes of the Board of Health
July 17, 2024**

Meeting Location: Carroll County General Health District's (Lower Level)
301 Moody Ave. Carrollton 44615

Call to Order: Dr. Stine, President, called the meeting to order, with prayer, at 5:32 p.m.

Board Member Roll Call: Dr. Stine, present; Susan McMillen, present; Wendy Wiley, present; Bernie Heffelbower, present & Dan Trbovich, present

Staff Present:

Kelly Morris, Health Commissioner
Corinne Ren, Administrative Assistant & Registrar

Absent: Jessica Slater, Director of Nursing; Amy Campbell, Office Administrator; & Cortney Grossman, Director of Environmental Health

Guests: Barbara Sokaski, Joni Yeager, Ron Yeager, & Teddy Bits – regarding the cockroach nuisance complaint filed last week with the Environmental Division.

The above guests came in to voice their concerns about an ongoing nuisance complaint involving cockroaches located at 547 8th St. Carrollton.

Ron Yeager gave us a timeline of the complaints they have filed at various agencies in the County. Kelly stated that on July 15, 2024, our staff went to investigate the complaint. Brianna could not get access to the property, so at that time, Courtney contacted CPS and they assisted us. We did not proceed with a board order at that time because they had an exterminator scheduled. Now that we are aware that they would not let the exterminator gain access to the basement, we will proceed with Board orders.

Media:

No media

Approval of Meeting Minutes:

Meeting Minutes:

The minutes of the June 19, 2024, meeting was approved upon a motion by Wendy Wiley with a second by Bernie Heffelbower. Ayes: All Nays: None – Motion carried.

Health Commissioner's Report:

- Hosted the Community Health Assessment Summit on June 20, 2024, with Center for Marketing and Opinion Research.
 - 30 community members participated and selected the priority health areas for our next Community Health Improvement Plan.
 - Access to Care
 - Mental Health and Substance Use
 - Healthy Living
- Participated in the Carroll Youth Resilience Collaborative – Leadership Team.
 - Too Good for Drugs/Too Good for Violence at all schools – we will educate 4th and 7th grades
 - Included Minerva in the collaborative – 30% of their students are Carroll County Youth
 - Resubmitted proposal to the One Ohio Committee to secure funding for the TGFD curriculums in each district and for the health district.
- Attended an all-Health Commissioners meeting in Union County on June 28th for roll out for advocacy for LHD funding in the State Budget Bill.
- Participated in two Reaccreditation Trainings – one webinar and one in person workshop at Summit County Public Health.
 - Reaccreditation is March 2027.
- We did not receive funding for the Creating Healthy Communities Grant.
- Working with partners to seek funding to sustain the Safe Seniors Program.
- Facilitated meeting with Light after Loss – Nonprofit in Stark County that provides support for suicide providers. Looking to expand services to include loss team response, psychological autopsies and prevention efforts in Carroll and Tusc County with support from CCGHD and ADAMHS Board.
- I am now President of the Ohio Public Health Association – 2-year term.
- Vice Chair for the ADAMHS Board – 1-year term.

Office Administrator/Accreditation Coordinator:

Office Administrator/Accreditation Coordinator report was presented by Kelly Morris for Amy Campbell, Office Administrator/Accreditation Coordinator

- Community Health Assessment Summit on Thursday, June 20th, Malvern First Christian Church from 9:00 AM to 12:00 PM.
- Defensive Driving Training – June 21st.
- Updated Fiscal Standard Operating Procedures (Pay in Process, Wire/EFT Process, Quickbooks).
- Virtual Reaccreditation Webinar June 25th – By PHAB.
- Accreditation Documentation Workshop July 15th – in person at Summit County Public Health – Gap Analysis

Division Reports:

**All Division Reports can be found in the Carroll County General Health District Board of Health July 17, 2024, PowerPoint Presentation (Attached)*

Environmental Health Report:

The Environmental Division report presented by Kelly Morris for Courtney Grossman, Director of Environmental Health

- CC Fireworks – Inspected Temporary Food Stands
- Freedom Rally – Inspected Temporary Food Stands, Camp, & Temporary Tattoo Event
- Bat & Lead Paint Nuisance Complaint – Lisbon St. – BOH order: No progress has been made – go to the Prosecutor.
- Batt Safety for Resident Camps – Working with Angie on outreach and education.
- 7-2-24 Lunar Rd. Septic Re-Inspection – see following slides. (*See Pictures*)
- Carroll County Fair and Alive events are this week – Temporary Food Stands will be inspected.
- OEHA Planning Committee
- Waynesburg Rd. – Septic Update: House has been torn down by owner. (*See Pictures*)

Environmental Health Report: Lunar Rd.

- 7/2/24 went to property to test the 2nd drywell on home septic system that was not overflowing. The drywell took water but did not leach and was checked the following day. It is not functioning properly.
- The other system on the property that was installed in 2005, and never really used was also tested with a dose for a 3-bedroom home and functioned properly.
- It is our recommendation that the drywell system be properly pumped and abandoned, and the home routed to the other system on the property that is functional. To have the other routed to the system a lift tank would need to be installed to get to the other system.

Public Health Nursing Report:

The Public Health Nursing Report presented by Kelly Morris for Jessica Slater, Nursing Director

- Jessica attended the Community Health Assessment Summit.
- Doug attended the Homeland Security Exercise and Evaluation Program (HSEEP) Training.
- Staff attended the Radiological Training with ODH.
- Brittnee attended CHW Conference.
- Courtney and Jessica attended a workgroup at Ohio University regarding infectious disease.
- CCGHD and Aultman offered a FREE sport physical day.
- Jessica is working with Stark County Health Department (Regional Contract) on Harm Reduction for Carroll County.
- Preston (Jessica's son) spoke with Jillian at a wellness event regarding Lyme Disease and passed out CCGHD material.

Harm Reduction Stand:

- CCGHD ordered 2 repurposed newspaper stands.
- Stand will hold FREE harm reduction items.
- Stand is mobile and can be moved around county.
- Regional Harm Reduction Grant covers the cost of stand.
- Not just Narcan 😊

Communicable Disease Report for June 2024

- Covid 19 – 8
- Lyme – 30
- Chlamydia Infection – 5
- Legionellosis – 1
- Anaplasmosis – 1
- Babesiosis – 1
- Varicella - 1

Vital Statistics Report:

Vital Statistics report presented by Corinne Ren, Registrar showing mortality data by cause of death monthly and YTD.

June 2024

- Death Certificates Purchased – 83
- Birth Certificates Purchased – 29
- Deaths Filed - 15
- Total Deaths – 19

Financial Report:

Fiscal report presented by Kelly Morris for Amy Campbell, Office Administrator

**See General and Grant Fund Balances in the July 17, 2024, PowerPoint Presentation*

- a. **Resolution 24-064** approval of the June 2024 budget as presented (*Reference: June Budget Report*) was approved upon a motion by Wendy Wiley with a second from Bernie Heffelbower. Ayes: All Nays: None Motion Carried.
- b. **Resolution 24-065** to approve the payment of June 2024 expenses totaling \$121,726.08 (*Reference: June Expense Report*) was approved upon a motion by Dan Trbovich with a second by Susan McMillen. Ayes: All Nays: None Motion Carried.

- c. **Resolution 24-066** to approve the following appropriation amendments to cover expenses: (*Reference: 1 Dated Appropriation Amendments*)

- June 27, 2024, in the 20120 – Mosquito Control Grant fund

Was approved upon a motion by Wendy Wiley with a second by Susan McMillen. Ayes: All Nays: None Motion Carried.

- d. **Resolution 24-067** to approve a refund to Aultcare in the amount of \$331.38 for two payment duplications for the same patient that was seen for nursing services in October 2023. (*Reference: Aultcare Letters*) was approved upon a motion by Bernie Heffelbower with a second by Susan McMillen. Ayes: All Nays: None Motion Carried.

Additional Information: On June 24, 2024, the health department received payment from Aultcare that had three duplicate payments for one nursing patient. Two of the received payments need to be reimbursed back to Aultcare for the overpayment on this patient.

- e. **Resolution 24-068** to approve the increase in appropriations on July 17, 2024, in the 25080-Septic fund in the amount of \$15,000.00 to cover contract repair expenses for a septic system located at 4334 Lunar Rd. Minerva. (*Reference: Appropriation & Resolution 24-070*) was approved upon a motion by Wendy Wiley with a second by Dan Trbovich. Ayes: All Nays: None Motion Carried.

Additional Information: An increase is needed to cover the expense for the septic system repairs needed for this property due to an inadequate point of sale inspection in 2023. See Resolution 24-070 for additional details.

New Business:

- a. **Resolution 24-069** approval to ratify the Health Commissioner's approval of the following temporary variance permits that will allow the installation of private water wells that may be less than the required isolation distance from sewage treatment systems upon obtaining an acceptable water sample. With this approval the Board of Health approves waiving the \$100.00 temporary variance application fee. The addresses of the proposed wells that may not meet the isolation distances include:

- 6455 Darlington Street, Carrollton, OH 44615

Was approved upon a motion by Wendy Wiley with a second by Dan Trbovich. Ayes: All Nays: None Motion Carried.

Additional Information: These variances will be per property and will be temporary until the property can tie into sanitary sewer. Variances may still be needed if setbacks can't be maintained from driveways, roadways, houses, etc. The sewer project is underway and should be completed in two years. The CCGHD would like to ask that the BOH waive the \$100.00 variance fee for these individuals.

- b. **Resolution 24-070** approval to file a claim with Public Entities Pool of Ohio on behalf of Ryan and Ashley Lozier who suffered damages by the Health District in March 2023, for negligence by a previous Environmental Health Specialist. The claim will reimburse the health district for the cost, not to exceed \$15,000.00, for a Septic System Replacement at 4334 Lunar Rd. Minerva.

was approved upon a motion by Susan McMillen with a second by Bernie Heffelbower. Ayes: All
Nays: None Motion carried.

Additional Information: The components of the septic system that the Board of Health paid to be exposed for thorough inspection, were failing when exposed and require a tie into the secondary system on the property. A preliminary quote was received from an installer to have an idea of the cost. (See attached).

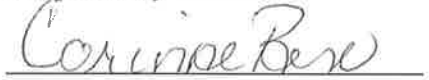
Old Business:


Adjournment:

Dan Trbovich made a motion to adjourn the July 17, 2024, Carroll County General Health District Board meeting at 7:05 p.m. Ayes: All Nays: None Motion Carried.

The next meeting will be (Wednesday) August 21, 2024, at 5:30 p.m. at the Carroll County General Health District's lower level located at 301 Moody Ave. Carrollton.

Respectfully submitted,


Corinne L. Ren, Board Secretary


Dr. W.S. Stine, Board President